

School of Business, Sun Yat-sen University

Incoming Exchange Program Factsheet

Spring 2025

Thank you for your interest in the exchange programs of the School of Business, SYSU! Please review the following fact sheet which contains the basic information for the programs for your reference.

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中山大学管理学院
SCHOOL OF BUSINESS
SUN YAT-SEN UNIVERSITY





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1. INTRODUCTION TO SYSU

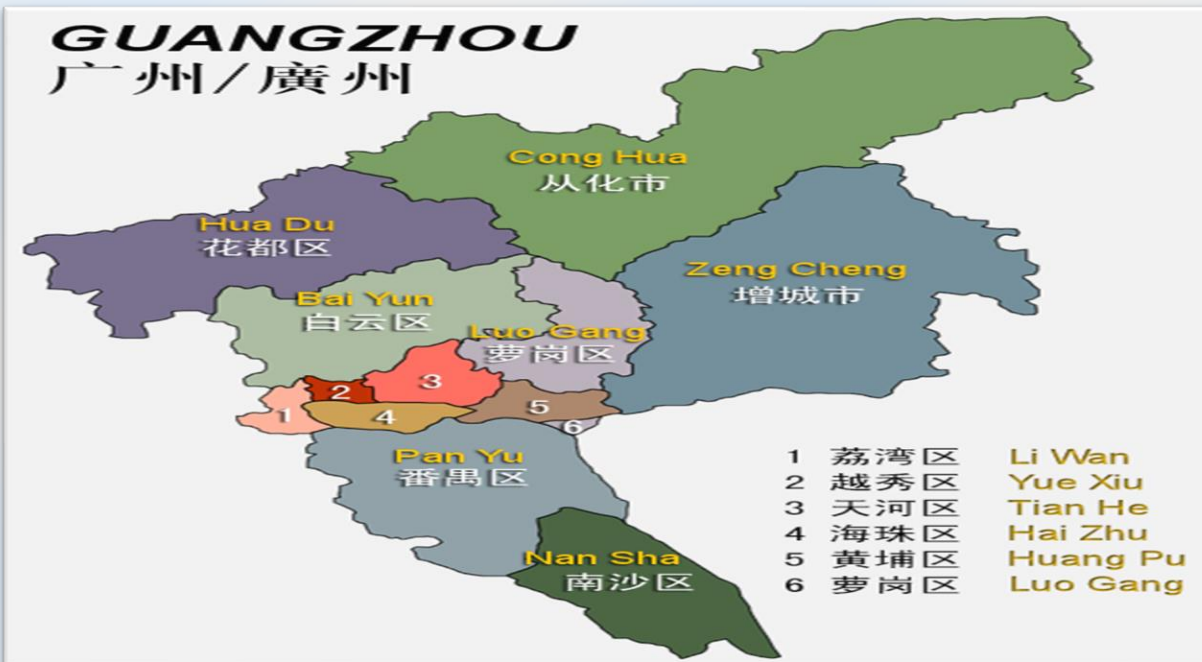
Sun Yat-sen University, founded by Dr. Sun Yat-sen, has an educational tradition spanning over 100 years, is a preeminent research, academic and cultural center and the premier location for talent development in South China.

The School of Business, Sun Yat-sen University (SYSU) is one of the oldest and most prestigious business schools in China with a rich history. Established in 1985, SYSU is dedicated to sharing knowledge and best practices that accelerate innovation in business education. Located in Guangdong, Hongkong, Macao Greater Bay Area, SYSU actively engages in the region's development by constantly contributing to the region's social advancement and economic growth. SYSU keeps holding ourselves accountable for improving business practice through a commitment to strategic management, learner success, and impactful thought leadership.

The School has risen to become a top business school in China, one of the first to be awarded triple accreditations (AMBA in 2010, EQUIS in 2011, and AACSB in 2013). Since its establishment, the School has always maintained its strength in Business Administration, which was selected into the list of "Double-First Class" for Discipline Construction by the Ministry of Education in 2017, tied for first (A+) in the fourth and fifth rounds of national discipline evaluation, and ranked No.1 in the Best Disciplines of China by Shanghai Ranking in 2019, 2020 and 2021. In the first Times Higher Education China Subject Ratings in 2020, Business Administration, Management Science, and Engineering in our school won the "A+" ratings.

2. LOCATION

The school of business is situated in Guangzhou city, with two campuses, Guangzhou East Campus (Pan Yu District, Guangzhou) and Guangzhou South campus (Hai Zhu District, Guangzhou).





Guangzhou is located in southern China in the middle of Guangdong Province, north of the Pearl River Delta, with a population of over 10 million. The city also lies close to the South China Sea, Hong Kong, and Macau. Because of its convenient geographical position, Guangzhou has been called "China's Southern Gateway". As the capital of Guangdong Province, Guangzhou is the center of its politics, economy, science, education. The city with long summer and no winter is always green with flowers in bloom all the year round, hence reputed as "Flower City". Sui (Ears of Rice) is short for Guangzhou and the City of Ram (Yang Cheng) is also an alias of Guangzhou. The Kapok is the city flower and the kapok tree is the city tree of Guangzhou.

Guangzhou's industry covers machinery, shipbuilding, textiles, sugar-refinery, household electrical appliances, computers, and petrochemicals, light industrial products for daily use, rubber products and garments. It is South China's biggest national-and-foreign-oriented city with flourishing commerce, and China's chief foreign trade center as well.

Guangzhou is historically both the start of the Maritime Silk Road and the center of Lingnan Culture. It is also the cradle of the Chinese modern revolution and the foreland of China's reform and opening to the outside world. Guangzhou has been a renowned commercial center since ancient times and is now the economic hub of southern China. Chinese Import and Export Commodities Fair (Canton Fair) is widely regarded as being "The No.1 Exhibition in China" and remains a magnet for foreign investors.

An ancient but dynamic city, Guangzhou impresses visitors with both its vivid modern ambiance and unique traditional Lingnan indigenous culture. Reflecting the unique charm of a multicultural metropolis, the city's cultural influences can be seen in all aspects of its social life. Specific examples include diet, lifestyle, architecture, commerce, language, music, art, and customs.

3. ELIGIBILITY

Students who will be exchanged to SYSU must be attending an institution that has a currently active Student Exchange Agreement with SYSU as an officially registered student.

4. ACADEMIC CALENDAR

<u>Semesters</u>	<u>Period</u>	<u>Registration</u>	<u>Orientation</u>
SPRING 2025	Feb. 24- Jul. 4, 2025	Feb. 22-23, 2025	Mar. 2, 2025

*The orientation meetings for new incoming students will usually be provided within the 1st week after the semester begins.



5. NOMINATION AND APPLICATION DEADLINES

<u>Semester</u>	<u>Nomination Deadline</u>	<u>Application Deadline</u>
Spring 2025	OCT. 31, 2024	Nov. 15, 2024

APPLICATION PROCEDURES (all below 3 steps are necessary!!)

Step 1: Documents from program coordinator of home university:

Official Nomination Letter signed by program coordinator/manager of students' home institution (*including student name, current education level, study period at SYSU, email*) by **EMAIL** to sybsglobal@mail.sysu.edu.cn **BEFORE THE NOMINATION DEADLINE.**

Step 2: Procedures completed by nominated students:

Complete the online application in the SYSU system via: <https://apply.sysu.edu.cn/login> by the application deadline and download the completed digital Application Form (only online application is accepted, and the application at SYSU system is for SYSU to review and approve incoming students' enrollment)

Step 3: Nominated students prepare and send the digital copies of application documents listed below to sybsglobal@mail.sysu.edu.cn by the application deadline (for each nominated student, please send all below required documents in **ONE EMAIL** and name the email subject as "Application materials for Fall 2025+ student name + name of home university"):

- (1) Digital Application Form completed in the SYSU system;
- (2) Copy of students' latest passport (page of personal info, please make sure all your personal info could be clearly shown on the copy);
- (3) Certificate of Study or official Nomination Letter which shall be **issued by students' home university** (this document is to prove that the nominated students are officially registered students studying at the home university)

6. ADMISSION PACKAGE

Once the application of nominated student is officially approved and accepted by SYSU, an admission package will be sent to the exchange coordinator of our partner universities by ***February for spring semester, *August for fall semester.** (**The time given here is estimation only, and the exact time for sending the admission package depends on the review and process progress by the Admission Office SYSU which is responsible for all incoming students' enrollment and visa affairs.*)



Package includes:

- a. Admission Notice
- b. An Application Form for “Foreigners Wishing to Study in China” (JW202)
- c. Steps to be followed for the registration at SYSU (Registration Guide)

7. VISA

Students shall apply for **X visa** (single-entry student visa) with the admission package before they come to SYSU for registration and study. **The students with X1 visa MUST apply for a Residence Permit (multi-entry visa) at the Guangzhou Municipal Public Security Bureau within 30 days from their first entry into China with the X1 visa. Residence Permit for students with X2 visa is optional.** The Admission Office SYSU is responsible to process the visa documents and application for all foreign students.

X visa (X1/X2)	Residence Permit
One-entry visa	Multi-entry visa
Admission package	Admission package; required to have a health check at the Health Care Center in Guangzhou

8. INSURANCE

In addition to your personal insurance, all incoming students to SYSU are required to pay the insurance fee for “**Comprehensive Medical Insurance Plan for Foreign Students in China**” (**mandatory for students study in SYSU**) and the application fee of RMB400 (one-off payment) before the registration at SYSU.

The insurance premium is:

- RMB400 for 1 semester
- RMB800 for 2 semesters

9. REGISTRATION

Upon arrival at SYSU, students must go to the Admission Office SYSU and School of Business, Sun Yat-sen University, to complete the registration.

**Updated information regarding the registration will be sent to students via email once it is available.*



10. ORIENTATION

All incoming exchange students are required to attend the SYSU orientation. This will be a morning or day session wherein you will be provided a great deal of information about School of Business, Sun Yat-sen University that you cannot afford to miss. Besides **academic information** relating to the various **disciplines of the school**, and **technology information**, you will receive information about the **student associations**, the **mentor program**. The new students will have an opportunity to meet their classmates, the faculty, tour the facilities and have their questions answered.

11. TUITION FEE

The tuition fee is **waived** for the exchange students according to the Student Exchange Agreement.

12. ACADEMIC EXPECTATIONS

<p>Courses Offered</p>	<p>Each semester, the school offers around 10-15 courses conducted in English covering topics in Business, Management, Finance, Marketing and Economics.</p> <p>The updated course information will be provided by February for spring and by August for fall semester to the incoming students. The maximum number of courses for each incoming student could take in one semester is 6.</p>
<p>Language Requirement & Proficiency</p>	<p><u>For Courses Taught in English:</u></p> <p>If exchange students from non-native English-speaking countries, select classes taught in English, it is preferred that they have a TOFEL Proficiency Level of 80. Official language certificate is not required.</p> <p><u>For Courses Taught in Chinese:</u></p> <p>If non-Chinese exchange students select classes taught in Chinese, they must take an HSK (Chinese Mandarin Test): test and score must be above level six.</p>
<p>Teaching Methods</p>	<p>Lectures, presentations, projects, group work and case studies concluding with a final examination.</p>
<p>Attendance:</p>	<p>Students must attend over 2/3 of the classes; otherwise they may not be allowed to take the final examination. All grades of the selected courses (even 0 if any) will be recorded on the official SYSU transcript faithfully.</p>
<p>Participation:</p>	<p>Students are encouraged to be active participants. Most of the classes will have a participation grade.</p>



Course Load:	Each exchange student must take between 1 course/semester and a maximum of 6 courses/semester .		
Grading:	Code	Grade	Grading Point
	A	Excellent	90-100
	B	Good	80-89
	C	Satisfactory	70-79
	D	Pass	60-69
	E	Fail	<60

13. HOUSING

Accommodations are off campus only and have to be settled by the incoming students on their own.

Rent rates can vary greatly. The rent usually depends on the standard of the facility and the location of the accommodation. N partners can share an N- bedroom apartment. (e.g. 2 persons to share a 2-bedroom apartment) Generally a half-a-year rental is more expensive than a long-term rental.

Rent levels near the campus are as follows:

- 1 bedroom Apt with a living room, bathroom and kitchen: about RMB1400-2000/month
- 2 bedrooms Apt with a living room, bathroom and kitchen: about RMB 3000-5000/month
- 3 bedrooms Apt with a living room, bathroom and kitchen: about RMB 4000-6000/month.



14. LIVING EXPENSES

Item	One Semester
University Administration/Application Fee	RMB 400
Off-campus housing (RMB 1,500-2,500/month). Normally the landlord will provide the necessary furniture (table, chairs, beds).	RMB 7,500~12,500 (approx.)
Books & Supplies (optional)	RMB 100~300/one course
Comprehensive Medical Insurance Plan of Foreign Students in China	RMB 400/person for 1 semester and RMB 800/person for 2 semesters
University-card Material cost	RMB 30
Food and beverages	RMB 30~60/day (approx.)
Telephone (RMB 50~100/month)	RMB 300~600 (approx.)
Miscellaneous (optional)	RMB 500/month (approx.)

15. USEFUL WEBSITES

Academic affairs for international students of SYSU	https://apply.sysu.edu.cn/login
Overview of School of Business, SYSU	https://bus.sysu.edu.cn/
Sun Yat-sen University	https://www.sysu.edu.cn/



16. CONTACT INFORMATION AT SYSU

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